

...Decisions... Decisions...

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

If you have a query please contact Julie Dean (Tel: 07393 001089; E-Mail: julie.dean@oxfordshire.gov.uk)

PENSION FUND COMMITTEE - FRIDAY, 9 MARCH 2018

RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
1. Apologies for Absence and Temporary Appointments	Cllr Susanna Pressel for Cllr Mark Lygo; City Cllr Jean Fooks for City Cllr James Fry; apology from Cllr Lawrie Stratford.	Andrea Newman
2. Declarations of Interest - see guidance note	Cllrs Bulmer, Fooks, Howson, Sanders and Thompson each declared personal interests as members of the Pension Fund Scheme under the provisions of Section 18 of the Local Government Act 1989.	Andrea Newman
3. Minutes To approve the Minutes of the meeting held on 1 December 2017(PF3) and to receive information arising from them.	Approved and signed as a correct report. With regard to Minute 73(c), the Committee noted the Minutes of the Brunel Oversight Board meeting on 18 January 2018.	Julie Dean
4. Petitions and Public Address	The Committee heard an address from Peter Wallis, an employee of Oxfordshire County Council, member of the LGPS and a supporter of Fossil Free Oxfordshire, in relation to a number of items on the Agenda, in particular Agenda Item 10 - Review of the Asset Allocation.	Andrea Newman
5. Minutes of the Local Pension Board The unconfirmed Minutes of the Local Pension Board, which met on 19 January 2018, are attached for information only at PF5.	Noted.	All the note

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<p>6. Report of the Local Pension Board</p> <p>Attached at PF6 is the report of the Local Pension Board to this Committee. It invites the Committee to respond to the key issues raised by the Pension Board at their most recent meeting.</p> <p>The Committee is RECOMMENDED to:</p> <p>(a) note the concerns of the Board in respect of the Business Plan and Risk Register and consider them further at the relevant items later in the agenda;</p> <p>(b) agree a definition of material breach in respect of the statutory requirement to issue Annual Benefit Statements to be used in assessing performance in issuing the 2017/18 statements;</p> <p>(c) agree to review the process for determining the response to Reserved Matter Items for the Brunel Pension Partnership at the end of 2018/19 in light of this year's experience;</p> <p>(d) consider the consultation process by which scheme member views can be best obtained in advance of the next review of the Investment Strategy Statement; and</p>	<p>Detailed decisions of Committee's consideration of the Board's recommendations to appear in full minutes.</p> <p>(a) noted – considered later in Agenda at items 8 and 9;</p> <p>(b) it was noted that Officers strove to attain the 100% target set by the Pensions Regulator – however, it was agreed that a material breach target should be in the form of a reasonable guideline, which would be reviewed at the September 2018 meeting;</p> <p>(c) agreed;</p> <p>(d) the Committee agreed that it was in the role of the Scheme member representative on the Board to obtain the views of scheme members; and</p>	<p>All to note</p> <p>All to note</p> <p>DF(SC)</p> <p>Scheme Members of Local Pension Board</p>

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<p><i>(e) endorse the proposal for all Committee and Board members to complete the assessment tool produced by Hymans Robertson as a means for establishing the priorities for a future training day.</i></p>	<p>(e) it was agreed to endorse this proposal without delay.</p>	<p>DF(SC)</p>
<p>7. Administration Report</p> <p>This report (PF7) updates the Committee on the latest position on administration issues, including the meeting before Christmas with the Pension Regulator. The report also includes the latest position on new admissions to the Fund, employer cessations and any debt write offs.</p> <p><i>The Committee is RECOMMENDED to:</i></p> <p><i>(a) agree the request for additional staffing, if required;</i></p> <p><i>(b) note the comments received from scheme employers and confirm that annual returns must be submitted by 30 April at the latest and confirm if they wish any other changes to be made; and</i></p> <p><i>(c) note the report.</i></p>	<p>Please note that the additional business in relation to this item, as set out on the Addenda to this meeting, is in the form of a detailed confidential Minute.</p> <p>(a) approved;</p> <p>(b) noted and confirmed;</p> <p>(c) noted</p>	<p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>DF(SC)(SF)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p> <p>)</p>

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<i>borrow money for the pension fund in accordance with the regulations</i>	Sean Collins undertook to arrange for representatives from the Brunel PP to come along to the next meeting in June to respond to discuss how the business of the Committee was likely to change and its relationship with Brunel PP in relation to Asset Management from April 2019.)))))))))
<p>10. Review of the Asset Allocation</p> <p>This report from the Independent Financial Adviser(PF10) reviews the current asset allocation as set out in the Investment Strategy Statement and proposes an initial allocation to the new portfolios to be made available by Brunel.</p> <p><i>The Committee is RECOMMENDED to approve the approach to the transfer of assets to Brunel Pension Partnership portfolios, and the indicative portfolio allocations as set out in the report.</i></p>	Approved.	DF(SC)
<p>11. Overview of Past and Current Investment Position</p> <p>The Independent Financial Adviser will review the investment activity during the past quarter and present an overview of the Fund's position as at 31 December 2017 using the following tables:</p> <p>The Committee is RECOMMENDED to receive the tables and graphs, and that the information contained in them be borne in mind, insofar as they relate to items 13, 14, 15, 16 and 17 on the agenda.</p>	Received.	All to note
<p>12. EXEMPT ITEMS</p> <p><i>The Committee is RECOMMENDED that the public be excluded for the duration of items 7, 13, 14, 15, 16, 17, 18 and 19 in the Agenda since it is likely that if</i></p>	Agreed.	

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<p><i>they were present during those items there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified in relation to the respective items in the Agenda and since it is considered that, in all the circumstances of each case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</i></p> <p>THE REPORTS RELATING TO THE EXEMPT ITEMS HAVE NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS STRICTLY PRIVATE TO MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.</p> <p>NOTE: In the case of items 14 and 15, there are no reports circulated with the Agenda. Any exempt information will be reported orally.</p>		
<p>13. Overview and Outlook for Investment Markets</p> <p>The attached report of the Independent Financial Adviser (PF13) sets out an overview of the current and future investment scene and market developments across various regions and sectors. The report itself does not contain exempt information and is available to the public. The Independent Financial Adviser will also report orally and any information reported orally will be exempt information.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p>		

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RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
<p>3. <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the trading activities of the fund managers involved and would prejudice the position of the authority's investments in funding the Pension Fund.</i></p> <p>The Committee is RECOMMENDED to receive the report, tables and graphs, to receive the oral report, to consider any further action arising on them and to bear the Independent Financial Adviser's conclusions in mind when considering the Fund Managers' reports.</p>	Received.	All to note
<p>14. UBS</p> <p>(1) The Independent Financial Adviser will report orally on the performance and strategy of UBS drawing on the tables at Agenda Items 11 and 13.</p> <p>(2) The representatives (Malcolm Gordon and Scott Wilkin) of the Fund Manager will:</p> <p>(a) report and review the present investments of their part of the Fund and their strategy against the background of the current investment scene for the period which ended on 31 December 2017;</p> <p>(b) give their views on the future investment scene.</p> <p>In support of the above is their report for the period to 31 December 2017.</p>		

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>At the end of the presentation, members are invited to question and comment and the Fund Managers to respond.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p> <p>3. <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the trading activities of the fund managers involved and would prejudice the position of the authority's investments in funding the Pension Fund.</i></p> <p><i>The Committee is RECOMMENDED to note the main issues arising from the presentation and to take any necessary action, if required.</i></p>	<p>Noted.</p>	
<p>15. Wellington</p> <p>(1) The Independent Financial Adviser will report orally on the performance and strategy of Wellington drawing on the tables at Agenda Items 11 and 13.</p> <p>(2) The representatives (Nicola Staunton and Ian Link) of the Fund Manager will:</p> <p>(a) report and review the present investments of their part of the Fund and their strategy against the background of</p>		

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
<p>the current investment scene for the period which ended on 31 December 2017;</p> <p>(b) give their views on the future investment scene.</p> <p>In support of the above is their report for the period to 31 December 2017.</p> <p>At the end of the presentation, members are invited to question and comment and the Fund Managers to respond.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p> <p><i>3. Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the trading activities of the fund managers involved and would prejudice the position of the authority's investments in funding the Pension Fund.</i></p> <p><i>The Committee is RECOMMENDED to note the main issues arising from the presentation and to take any necessary action, if required.</i></p>	<p>Noted.</p>	
<p>16. Report of Main Issues arising from Reports of the Fund Managers not represented at this meeting</p> <p>Attached is a report from the Independent Financial Adviser (PF16) on the officer meetings with Insight, Baillie Gifford and</p>		

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<p>Legal & General, as well as update the Committee on any other issues relating to the Private Equity portfolio.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p> <p>3. <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the trading activities of the fund managers involved and would prejudice the position of the authority's investments in funding the Pension Fund.</i></p> <p>The Committee is RECOMMENDED to note the main issues arising from the reports and to take any necessary action, if required.</p>	Noted.	DF(SF)
<p>17. Summary by the Independent Financial Adviser</p> <p>The Independent Financial Adviser will, if necessary, summarise the foregoing reports of the Fund Managers and answer any questions from members.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p> <p>3. <i>Information relating to the financial or business affairs of any particular person</i></p>		

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<p><i>(including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that such disclosure would prejudice the trading activities of the fund managers involved and would prejudice the position of the authority's investments in funding the Pension Fund.</i></p>	Noted.	DF(SC)
<p>18. Annual Review of the Independent Financial Adviser</p> <p>The attached report (PF18) reviews the work undertaken by the Independent Financial Adviser and invites the Committee to agree any feedback on the levels of service received over the last 12 months and/or changes going forward.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p> <p><i>3. Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</i></p> <p>The Committee is RECOMMENDED to note the review report and to provide any feedback the levels of service received together with any changes going forward.</p>	Noted and to thank Mr Davies very much for the good levels of service received over the year.	DF(SF)

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RECOMMENDATIONS FROM THE AGENDA	DECISIONS	ACTION
<p>19.III-Health Retirement cases</p> <p>The report (PR20) provides feedback on two ill-health determinations made by the Director of Finance under delegated powers.</p> <p><i>The public should be excluded during this item because its discussion in public would be likely to lead to the disclosure to members of the public present of information in the following prescribed category:</i></p> <p>3. <i>Information relating to the financial or business affairs of any particular person (including the authority holding that information) and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</i></p> <p>The Committee is RECOMMENDED to note the report.</p>	Noted.	DF(SC)(SF)
<p>20. Corporate Governance - Voting</p> <p>This item includes information on the voting records of the Fund Managers which have been exercised on behalf of the Fund. There will also be an opportunity to raise any issues concerning Corporate Governance and Socially Responsible Investment which need to be brought to the attention of the Committee.</p> <p>The Committee is RECOMMENDED to note the Fund's voting activities and determine any issues it wishes to follow up with the specific Fund Managers, or in general.</p>	Noted.	DF(SF)
<p>21. Annual Pension Forum</p>		

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<i>RECOMMENDATIONS FROM THE AGENDA</i>	<i>DECISIONS</i>	<i>ACTION</i>
Officers will report orally on any issues arising from the recent Annual Pension Forum which took place on 17 January 2018.	Forum successfully received, in particular the presentation from Pensions Regulator – disappointing attendance from employers.	DF(SC)(SF)